

**FLINTSHIRE COUNTY COUNCIL FORWARD WORK PROGRAMME ITEMS
COUNCIL, CABINET, AUDIT AND OVERVIEW & SCRUTINY
MAY 2014 TO AUGUST 2014**

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
May					
Social & Health Care Overview & Scrutiny Committee	1 May 2014	Community Services	CSSIW Inspection Report – Commissioning Dementia To inform members of the outcome of the Dementia Inspection		
Social & Health Care Overview & Scrutiny Committee	1 May 2014	Community Services	Annual Fostering Inspection To inform members of the outcome of the Annual Fostering Inspection		
Social & Health Care Overview & Scrutiny Committee	1 May 2014	Community Services	Annual Council Reporting Framework To consider the final draft of the Flintshire County Council Social Services Annual Performance Report 2013-14.		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Social & Health Care Overview & Scrutiny Committee	1 May 2014	Community Services	<p>Comments, Compliments & Complaints To receive a report on the compliments, representations and complaints received by Adult and Children Social Services for the year April 2013 – March 2014.</p>		
Social & Health Care Overview & Scrutiny Committee	1 May 2014	Overview and Scrutiny	<p>Social & Health Care Forward Work Programme To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee.</p>		
Joint Lifelong Learning and Social & Health Care Overview & Scrutiny Committee	2 May 2014	Community Services	<p>Corporate Parenting To provide Members with an up-date on activity surrounding the Corporate Parenting responsibilities of the County Council since last reported</p>		

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Joint Lifelong Learning and Social & Health Care Overview & Scrutiny Committee	2 May 2014	Community Services	Visual Impairment Support to Children & Adults in Flintshire To advise Members of the range of services provided to support children and adults with a visual impairment and their families in Flintshire		
Joint Lifelong Learning and Social & Health Care Overview & Scrutiny Committee	2 May 2014	Lifelong Learning	Educational Attainment of Looked After Children To update members of the attainment of Looked After Children (LAC) in Flintshire - March 2014 (Academic Year 2012 - 2013).		
Joint Lifelong Learning and Social & Health Care Overview & Scrutiny Committee	2 May 2014	Community Services	Safeguarding and Child Protection Report To provide Members with information in relation to Child Protection and Safeguarding within the County boundaries.		

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Audit Committee	7 May 2014	Finance	<p>Public Sector Internal Audit Standards To inform Members of the results of an initial assessment of compliance with the new Public Sector Internal Audit Standards (PSIAS).</p>		
Audit Committee	7 May 2014	Finance	<p>Audit Committee Self Assessment Against CIPFA Guidance To inform Members of the results of the Audit Committee self assessment which will feed into the preparation for the Annual Governance Statement 2014/15. It will also form the basis for the provision of any further training required by the committee.</p>		

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Audit Committee	7 May 2014	Finance	Internal Audit Annual Report To inform Members of the outcome of all audit work carried out during 2013/14 and to give the annual Internal Audit opinion on the standard of internal control, risk management and governance within the Council.		
Audit Committee	7 May 2014	Finance	Whistleblowing Policy To outline to Members the updated Whistleblowing Policy.		
Audit Committee	7 May 2014	Finance	Action Tracking To inform the Committee of the actions resulting from points raised at previous Audit Committee meetings.		
Audit Committee	7 May 2014	Finance	Forward Work Programme To consider the Forward Work Programme for the Audit Committee for next year.		

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
Corporate Resources Overview & Scrutiny Committee	8 May 2014	Finance	<p>Revenue Budget Monitoring 2013/14 (Month 11) To provide Members with the Revenue Budget Monitoring 2013/14 report as at Month 11.</p>		
Corporate Resources Overview & Scrutiny Committee	8 May 2014	Human Resources and Organisational Development	<p>People Strategy Update To provide Overview and Scrutiny Members with a progress report on the delivery of the People Strategy for 2009–12 (extended to 2014) to conclude the current strategy as at March 2014.</p> <p>To advise Overview and Scrutiny Members of the key themes and priorities for the next People Strategy for 2014–2017 prior to the full review and development of the new strategy.</p>		

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Corporate Resources Overview & Scrutiny Committee	8 May 2014	Overview and Scrutiny	Corporate Resources Forward Work Programme To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.		
Cabinet	13 May 2014	Chief Executive's	2014/15 Improvement Plan To approve the draft Improvement Plan 2014/15 prior to Member consultation and final publication in June.	Strategic	Cabinet Member for Corporate Management
Cabinet	13 May 2014	Finance	Revenue Budget Monitoring 2013/14 (Month 11) To provide Members with the latest revenue budget monitoring information for 2013/14 for the Council Fund and the Housing Revenue Account, based on actual income and expenditure as at Month 11 and projected forward to year-end based on the most up to date information available.	Operational	Leader of the Council and Cabinet Member for Finance

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Cabinet	13 May 2014	Finance	<p>Business Rate Debt - Write Off To request authorisation to write off multiple business rate debts for two Charitable organisations that have gone into liquidation, namely:</p> <ul style="list-style-type: none"> • Public Safety Charitable Trust – debt equating to £336,923.11 • Life Foundation Trust – debt equating to £60,732.50 	Operational	Cabinet Member for Corporate Management
Cabinet	13 May 2014	ICT and Customer Services	<p>Merger of Flintshire and Denbighshire Corporate Procurement Units For Cabinet to consider and agree the final business case for the merger of the Flintshire and Denbighshire Corporate Procurement Units (CPU).</p>	Operational	Cabinet Member for Corporate Management

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Cabinet	13 May 2014	Human Resources and Organisational Development	<p>Agile Working Policy / Flexible Working Hours Scheme</p> <p>To seek approval to proposed changes to the Flexible Working Hours scheme and to implement an Agile Working Policy.</p>	Operational	Cabinet Member for Corporate Management
Cabinet	13 May 2014	Human Resources and Organisational Development	<p>Workforce Information Quarter 4 - January - March 2014</p> <p>To provide Members with an update for the fourth quarter 2013/14. This report provides details of the following: establishment, headcount, agency, early retirements, turnover, diversity, absence.</p>	Operational	Cabinet Member for Corporate Management
Cabinet	13 May 2014	Legal and Democratic Services	<p>Community Review Update</p> <p>To recommend to Cabinet draft final proposals on the community review</p>	Strategic	Cabinet Member for Corporate Management

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Cabinet	13 May 2014	Legal and Democratic Services	<p>Update on the Establishment of a Housing Company To update Members on the progress made in establishing a housing company, North East Wales Homes, and to seek approval for the transfer of future “gifted” units to the company directly from developers.</p>	Strategic	Cabinet Member for Housing
Cabinet	13 May 2014	Lifelong Learning	<p>Schools Consultations in Saltney To inform Members of the forthcoming consultations with Saltney Ferry Primary School and St. David’s High School.</p>	Strategic	Cabinet Member for Education
Lifelong Learning Overview & Scrutiny Committee	15 May 2014	Lifelong Learning	<p>Apprenticeships, Training and Development Opportunities To update Members on progress in relation to creation of Apprenticeship and Training Opportunities</p>		

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Lifelong Learning Overview & Scrutiny Committee	15 May 2014	Lifelong Learning	Culture & Leisure Service Plan 2014-15 To provide Members with an overview of the Culture & Leisure Service Plan 2014-15		
Lifelong Learning Overview & Scrutiny Committee	15 May 2014	Lifelong Learning	Education Improvement & Modernisation Strategy To consider the Education Improvement and Modernisation Strategy		
Lifelong Learning Overview & Scrutiny Committee	15 May 2014	Overview and Scrutiny	Recommendation from the Leisure Finance Task & Finish Group To seek the Committee's approval for a recommendation from the Leisure Finance Task & Finish Group to be supported and recommended to Cabinet for approval.		
Lifelong Learning Overview & Scrutiny Committee	15 May 2014	Chief Executive's	Improvement Plan 2014/15 To consider the draft Improvement Plan 2014/15 prior to endorsement by County Council		

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Lifelong Learning Overview & Scrutiny Committee	15 May 2014	Overview and Scrutiny	<p>Lifelong Learning Forward Work Programme To consider the Forward Work Programme of the Lifelong Learning Overview & Scrutiny Committee.</p>		
Flintshire County Council	20 May 2014	Legal and Democratic Services	<p>Constitutional Matters: Committees and Outside Bodies To deal with those matters which require decisions at the Annual Meeting of the County Council in accordance with Council Procedure Rule 1.1(vii)-(xiv). Those matters are set out in separate paragraphs.</p>		
Flintshire County Council	20 May 2014	Legal and Democratic Services	<p>Schedule of Member Remuneration The purpose of the report is to approve the Council's Schedule of Member Remuneration for 2014/2015.</p>		

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Flintshire County Council	20 May 2014	Legal and Democratic Services	<p>Constitutional Changes for New Senior Management Structure</p> <p>To amend the Council's officer delegation scheme to reflect the proposed new senior management structure</p>		
Flintshire County Council	20 May 2014	Chief Executive's	<p>County Council Diary of Meetings 2014/15</p> <p>Purpose of the report is 'to consider the draft Diary of Meetings for 2014/15 as set out in the appendix to this report</p>		
Housing Overview & Scrutiny Committee	21 May 2014	Housing	<p>Domestic Abuse</p> <p>To receive the promotional DVD available through Women's Aid which highlights the effects of domestic abuse.</p>		
Housing Overview & Scrutiny Committee	21 May 2014	Community Services	<p>Responsible Pet Ownership Policy</p> <p>To consider the draft Responsible Pet Ownership Policy</p>		

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Housing Overview & Scrutiny Committee	21 May 2014	Housing	Update on the Housing Asset Management Service This report will update Members on the progress of the Housing Asset Management Service improvement work streams		
Housing Overview & Scrutiny Committee	21 May 2014	Overview and Scrutiny	Housing Forward Work Programme To consider the Forward Work Programme of the Housing Overview & Scrutiny Committee.		
June					
Community Profile & Partnerships Overview & Scrutiny Committee	9 June 2014	Chief Executive's	Improvement Plan 2014/15 To consider the draft Improvement Plan 2014/15 prior to endorsement by County Council		

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Community Profile & Partnerships Overview & Scrutiny Committee	9 June 2014	Overview and Scrutiny	<p>C P & P Forward Work Programme To consider the Forward Work Programme of the Community Profile & Partnerships Overview & Scrutiny Committee.</p>		
Housing Overview & Scrutiny Committee	10 June 2014	Chief Executive's	<p>Improvement Plan 2014/15 To consider the draft Improvement Plan 2014/15 prior to endorsement by County Council</p>		
Housing Overview & Scrutiny Committee	10 June 2014	Overview and Scrutiny	<p>Housing Forward Work Programme To consider the Forward Work Programme of the Housing Overview & Scrutiny Committee</p>		
Environment Overview & Scrutiny Committee	11 June 2014	Environment	<p>Mersey Dee Alliance To advise Members of progress regarding the work of Mersey Dee Alliance (MDA).</p>		

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Environment Overview & Scrutiny Committee	11 June 2014	Overview and Scrutiny	Environment Forward Work Programme To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.		
Environment Overview & Scrutiny Committee	11 June 2014	Overview and Scrutiny	Presentation by National Resources Wales To receive a presentation by National Resources Wales		
Environment Overview & Scrutiny Committee	11 June 2014	Chief Executive's	Improvement Plan 2014/15 To consider the draft Improvement Plan 2014/15 prior to endorsement by County Council		
Corporate Resources Overview & Scrutiny Committee	12 June 2014	Finance	Revenue Budget Monitoring 2013/14 (Month 12) To provide Members with the Revenue Budget Monitoring 2013/14 report as at Month 12.		

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Corporate Resources Overview & Scrutiny Committee	12 June 2014	Chief Executive's	Annual Improvement Report from Wales Audit Office Receive Annual Improvement Report from the Auditor General for Wales and note the Council's response		
Corporate Resources Overview & Scrutiny Committee	12 June 2014	Chief Executive's	WAO Performance Audit Regulatory Programme 2014-15 To note the intended programme for the 2014/15 Performance Audit work and related fees		
Corporate Resources Overview & Scrutiny Committee	12 June 2014	Chief Executive's	Improvement Plan 2014/15 To consider the draft Improvement Plan 2014/15 prior to endorsement by County Council		
Corporate Resources Overview & Scrutiny Committee	12 June 2014	Overview and Scrutiny	Corporate Resources Forward Work Programme To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee		

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Social & Health Care Overview & Scrutiny Committee	12 June 2014	Chief Executive's	Improvement Plan 2014/15 To consider the draft Improvement Plan 2014/15 prior to endorsement by County Council		
Social & Health Care Overview & Scrutiny Committee	12 June 2014	Overview and Scrutiny	Social & Health Care Forward Work Programme To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee		
Cabinet	17 June 2014	Chief Executive's	Annual Improvement Report from Wales Audit Office Receive Annual Improvement Report from the Auditor General for Wales and note the Council's response	Strategic	Cabinet Member for Corporate Management
Cabinet	17 June 2014	Chief Executive's	WAO Performance Audit Regulatory Programme 2014/15 To note the intended programme for the 2014/15 Performance Audit work and related fees.	Strategic	Cabinet Member for Corporate Management

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Cabinet	17 June 2014	Chief Executive's	2013/14 Year End Improvement Plan Monitoring Assessment of performance for 2013/14 from Heads of Service	Operational	Cabinet Member for Corporate Management
Cabinet	17 June 2014	Chief Executive's	Improvement Plan 2014/15 2014/15 Improvement Plan	Strategic	Cabinet Member for Corporate Management
Cabinet	17 June 2014	Chief Executive's	Local Service Board and Strategic Partnerships End of Year Report To note and endorse the end of year assessments for: the progress of the Local Service Board Priorities and its key Strategic Partnerships and; the priorities for each of the Strategic Partnerships for the year ahead.	Operational	Cabinet Member for Corporate Management

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Cabinet	17 June 2014	Finance	Revenue Budget Monitoring 2013/14 (Month 12) To provide Members with the most up to date revenue budget monitoring information (Month 12) for the Council Fund and the Housing Revenue Account in 2013/14.	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	17 June 2014	Community and Enterprise	Pensioner Discount Scheme To agree a Pensioner Discount Scheme for 2014/15.	Operational	Cabinet Member for Corporate Management
Cabinet	17 June 2014	Community and Enterprise	Business Rates 'Retail' Relief To adopt a policy to award 'Retail Relief' using Discretionary Rate Relief powers in line with the Welsh Government Scheme.	Operational	Cabinet Member for Corporate Management

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Cabinet	17 June 2014	Social Care	<p>CSSIW NATIONAL REVIEW OF COMMISSIONING FOR ADULT SOCIAL CARE IN WALES 2013 – 14</p> <p>To inform Cabinet about the outcome of a national review of commissioning in adult social care. The review included an inspection of how well services for people with dementia and their carers are being commissioned in Flintshire</p>	Strategic	Cabinet Member for Social Services
Cabinet	17 June 2014	Community and Enterprise	<p>Private Sector Housing Renewal</p> <p>To introduce proposed revisions to the Private Sector Renewal and Improvement Policy along with the rationale for these revisions and to seek Cabinet support for the changes proposed.</p>	Operational	Cabinet Member for Housing

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Cabinet	17 June 2014	Community and Enterprise	<p>Social Services and Wellbeing Bill To provide an update on the Social Services and Well-being (Wales) Bill, the key implications and timelines for implementation.</p>	Strategic	Cabinet Member for Social Services
Cabinet	17 June 2014	Community and Enterprise	<p>Responsible Pet Ownership Policy Its aim is to provide a clear framework for customers, officers and elected members so that a consistent approach to responsible pet ownership is applied across the county</p>	Operational	Cabinet Member for Housing
Cabinet	17 June 2014	Community and Enterprise	<p>Tackling Private Long Term Vacant Homes The purpose of the Report is to seek approval for the use of an enforced sales policy, as an additional tool to bring long term vacant homes back into use.</p>	Operational	Cabinet Member for Housing

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Cabinet	17 June 2014	Community and Enterprise	Communal Heating Charges This report is to inform Cabinet of possible increases in Communal Heating Charges	Operational	Cabinet Member for Housing
Cabinet	17 June 2014	Community and Enterprise	Supporting People Commissioning Plan To update Cabinet on the Supporting People Programme in Flintshire and seek support for the Local Commissioning Plan (LCP) and Local Spend Plan (LSP).	Strategic	Cabinet Member for Housing
Cabinet	17 June 2014	Education and Youth	Queensferry Primary School - change in age-range from September 2014. Responses to the Statutory Notice Queensferry Primary School - change in age-range from September 2014. Responses to the Statutory Notice	Strategic	Cabinet Member for Education

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Cabinet	17 June 2014	People and Resources	Flexible Retirement Policy To agree a revised Flexible Retirement Policy following the approval of discretions under the Local Government Pension Scheme 2014 Regulations at County Council in April.	Operational	Cabinet Member for Corporate Management
Lifelong Learning Overview & Scrutiny Committee	19 June 2014	Overview and Scrutiny	Lifelong Learning Forward Work Programme To consider the Forward Work Programme of the Lifelong Learning Overview & Scrutiny Committee.		
Flintshire County Council	24 June 2014	Finance	Clwyd Pension Fund Update To update Members on issues relating to the Clwyd Pension Fund.		
Audit Committee	25 June 2014	Finance	Treasury Management Annual Report 2013/14 To present the 2013/14 annual report on the Council's Treasury Management Policy, Strategy and Practices.		

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Audit Committee	25 June 2014	Finance	Internal Audit Progress Report To present to Members an update on the progress of the Internal Audit Department.		
Audit Committee	25 June 2014	Chief Executive's	Risk Management Update Report Giving an overview of the Improvement Plan strategic risks for 2013/14.	Strategic	
Audit Committee	25 June 2014	Chief Executive's	WAO Performance Audit Regulatory Programme 2014-15 To receive and note the Regulatory Programme from the Wales Audit Office.	Strategic	Cabinet Member for Corporate Management
Audit Committee	25 June 2014	Chief Executive's	Annual Improvement Report from Wales Audit Office Receive Annual Improvement Report from the Auditor General for Wales and note the Council's response	Strategic	

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Audit Committee	25 June 2014	Finance	Action Tracking To inform the committee of the actions resulting from points raised at previous Audit Committee meetings.		
Audit Committee	25 June 2014	Finance	Budget Setting & Budgetary Control Arrangements To provide Members of the Audit Committee with background on the Council's Budget Setting and Budgetary Control Arrangements to aid the Committee in its work leading up to consideration of the Statement of Accounts.		
Audit Committee	25 June 2014	Finance	Forward Work Programme To consider the Forward Work Programme for the Audit Committee for the next year.		
July					

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Social & Health Care Overview & Scrutiny Committee	3 July 2014	Overview and Scrutiny	Social & Health Care Forward Work Programme To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee.		
Environment Overview & Scrutiny Committee	9 July 2014	Overview and Scrutiny	Environment Forward Work Programme To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.		
Corporate Resources Overview & Scrutiny Committee	10 July 2014	Overview and Scrutiny	Corporate Resources Forward Work Programme To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.		

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Cabinet	15 July 2014	Chief Executive's	<p>Clwyd Theatr Cymru Business Plan Members are requested to endorse the Business Plan as recommended by the Theatre Board of Governors.</p> <p>A full copy of the Business Plan is available in the Members Library and each of the group rooms.</p>	Operational	Cabinet Member for Corporate Management
Cabinet	15 July 2014	People and Resources	<p>Capital Programme 2013/14 (Outturn) To provide Members with the capital programme outturn information for 2012/13.</p>	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	15 July 2014	People and Resources	<p>Revenue Budget Monitoring 2013/14 (Outturn) To provide Members with the Revenue Budget Monitoring outturn information for 2013/14.</p>	Operational	Leader of the Council and Cabinet Member for Finance

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Cabinet	15 July 2014	People and Resources	Revenue Budget Monitoring 2014/15 To provide Members with the most up to date revenue budget monitoring information for the Council Fund and the Housing Revenue Account in 2014/15.	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	15 July 2014	Community and Enterprise	Bailiff Reform To advise Members of reforms to the Bailiff Regulations and the impact of changes.	Operational	Cabinet Member for Corporate Management
Cabinet	15 July 2014	Social Care	Annual Council Reporting Framework (ACRF) To present the final version of the Social Services Annual Performance Framework to Cabinet for agreement.	Strategic	Cabinet Member for Social Services
Cabinet	15 July 2014	Social Care	Flintshire Childcare Sufficiency Assessment 2014 - 2017 To report the main findings of the most recent Childcare Sufficiency Assessment.	Strategic	Cabinet Member for Social Services

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Cabinet	15 July 2014	Social Care	<p>Regional Commissioning of Children and Young People Advocacy Service</p> <p>To seek Cabinet approval to proceed to tender for a regional independent professional Advocacy Service for Children and Young People known to social services in North Wales. This collaboration includes the 6 North Wales Authorities.</p>	Strategic	Cabinet Member for Social Services
Cabinet	15 July 2014	Environment	<p>Food Service Plan 2014-15</p> <p>To obtain approval for the Food Service Plan 2014-15.</p>	Operational	Deputy Leader of the Council and Cabinet Member for Environment
Cabinet	15 July 2014	Organisational Change	<p>Public Rights of Way Annual Report</p> <p>For the Cabinet to endorse a hierarchical approach to public rights of way maintenance, definitive map and public path orders and handling complaints.</p>	Operational	Deputy Leader of the Council and Cabinet Member for Environment

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Lifelong Learning Overview & Scrutiny Committee	24 July 2014	Overview and Scrutiny	Lifelong Learning Forward Work Programme To consider the Forward Work Programme of the Lifelong Learning Overview		
Community Profile & Partnerships Overview & Scrutiny Committee	24 July 2014	Overview and Scrutiny	C P & P Forward Work Programme To consider the Forward Work Programme of the Community Partnerships & Profile Overview & Scrutiny Committee.		
August					